

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 14th March 2018

Present: S G Tupling (Chairman), S J Cooper, I Sarson, W R Sharp (Councillors),
I D Ould (County Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Boston be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 14th February 2018

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Sharp reported that the churchyard wall had suffered some frost damage, and that frost also appeared to have caused kerbstones on the southern side of Main St near numbers 56-64 to separate from the footway. **It was resolved** that these areas be inspected and appropriate action taken.

Cllr Sarson reported that the light for the *Give Way* sign at the southern end of Nailstone Rd was not working. This sign had only just been repaired (see 3e below). Cllr Sarson also reported that the white railings along the side of the brook to the west of the railway bridge needed repair, and that one of the concrete posts had cracked apart. **It was resolved** that these faults be reported to LCC Highways.

b) Leicestershire County Council

Cllr I D Ould had submitted a written report of LCC business, but had no current casework in Carlton. Cllr Ould was concerned about the local implications of the amount of industrial development and housing projected for the A5 corridor, around Hinckley and the southern side of Leicester, and the route options for the proposed A5 expressway being considered by Midlands Connect.

c) Hinckley & Bosworth Borough Council

Cllr M Cook had submitted a written report of H&BBC business. Paper recycling caddies would be withdrawn from Carlton from mid March, after which all material for recycling would be mixed in the blue bin. Cllr Cook was concerned by proposals for the removal of significant lengths of hedgerow near Odstone.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that in January 2018 there had been one report of vehicle crime in Carlton.

e) Parish Clerk

Nailstone Rd – the *Give Way* sign at the southern end of Nailstone Rd had at last been fully repaired. The damage had first been reported to LCC Highways in Oct 2016 (p.1628/3a, 1647/3a, 1659/5a, 1683/3a refer).

Play & Open Space review – the Carlton section of the H&BBC Play & Open Space Strategy had been forwarded by Cllr Cook and copied to all Councillors (p.1692/3c refers). **It was noted** that the photographs of the CDJO in this report were very out of date.

Metal detectorist – Carlton Green had produced a Victorian farthing (totally smooth on both sides and barely identifiable); the Cemetery Field had produced two old £1 coins (no longer legal tender), one 10p coin, various pieces of lead, and bottle caps/ring pulls.

Spring Clean Litter Pick – had been organised by KCTG for 10am on Sunday 18th March with support from H&BBC, and registered with Keep Britain Tidy national campaign.

Making a Difference Awards 2018 – **it was resolved** that Mrs Peat be nominated in the Group Contributions category for her voluntary work for the KCTG.

Planning policy – the Chairman and Clerk had met with Officers of the H&BBC Forward Planning Team on 8th March and discussed the current application of Core Strategy Policies 14-17 and the Rural Needs SPD to the rural hamlet of Carlton, and the need for these policies to be revised in the roll-forward of the Local Plan. The meeting had been arranged in response to a query from a parishioner and the PC's comments on the Local Plan (p.1694/6e refers).

Dead foal – dumped on the verge of Nailstone Rd had been reported to H&BBC and removed on the same day.

Carlton Green – a neighbour had complained about the amount of surface water near the seat on the East Green. **It was resolved** that the neighbour be invited to discuss this matter at a site meeting.

Police – had requested work email address and phone number of the Chairman and Clerk for a contact database, and had been advised that the Clerk was the contact point for the PC.

Parishes Forum – meeting at Stanton under Bardonia at 18:30 hrs on 29th March. **It was resolved** that the PC be represented by the Clerk.

HSBC Bank plc – had advised that the PC's accounts would be transferred to its new commercial division, HSBC UK Bank plc on 1st July, subject to the approval of the High Court. This would not affect the operation of the account.

Ethical standards – the Committee on Standards in Public Life was undertaking a review of local government ethical standards. **It was resolved** that no response be made.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

A parishioner had questioned a loan of £5m made by LCC to Northants CC. Cllr Ould outlined the background to this transaction, which had attracted local press coverage and widespread criticism. Such loans were a normal part of local government finance, and this

one had been made in accordance with a Government Scheme and LCC Treasury strategy and was considered to be low risk. Cllr Ould left the meeting at this point.

4. Report 2018-6: the General Data Protection Regulation 2016 (GDPR)

The Chairman thanked Cllr Cooper and the Clerk for preparing this Report. The recommendations and draft policies in this Report were reviewed, and changes agreed. NALC had advised that separate Privacy Policies were required for members of the public, and Councillors and employees; a draft of the latter had been copied to Councillors before the meeting.

It was noted that the Annual Risk Assessment, Publication Scheme and Cemetery Regulations would now require review, and other documentation would require updating.

It was resolved that Report 2018-06 be approved with the agreed modifications, and that the recommendations in it be implemented.

It was resolved that the NALC Template Privacy Policy for Councillors and Staff be adopted.

5. Planning matters

a) Planning applications submitted

18/00121/CLUP. Windyridge, Bosworth Rd. Certificate of (proposed) lawful development for single storey rear extension to dwelling. Permitted development.

18/00183/CLUE. Windhover, 69 Main St. Permission for a new dwelling was granted under application 14/01219/FUL on 16/02/2015. Building work has recently begun in pursuance of this permission and a certificate of lawful development is sought due to the proximity of the expiry date.

b) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

18/00124/CONDIT. Land r/o 42-44 Main Street. Rebuilding of existing garage and erection of new bungalow. Objection to replacement of feature brick front porch with open oak rafter design on grounds that decorative arched brickwork is feature of existing buildings on site and makes a significant contribution to local built environment. No objection to other changes. Further amended plan received with decorative arched brickwork on porch. No objection.

18/00147/HOU. Ryecroft, 95 Main St. Ground floor extension to side, and extension to and conversion of roof space to form first floor, with front facing dormer windows. Objection on grounds that extending garage to boundary on the western elevation will not allow access for the future maintenance of this wall from land controlled by the applicant; site plan shows the guttering on the western side of the garage roof overhanging the neighbouring property, which is unacceptable. No other objections; request condition that entrance drive be hard surfaced and any gates fixed so as to open inwards.

c) Planning applications determined

17/01239/HOU, 97 Main Street. Detached oak framed garage to the front elevation.

Refused. The Officers Report for this application had stated incorrectly that no comments had been made by the PC. Comments had been submitted through the Consultee website on 4th February (p.1693/6b refers). The Clerk had asked Cllr Cook to investigate.

6. Reimbursement of costs incurred by the Clerk

The Clerk presented his record of costs for examination, and **it was resolved** that costs of £109.26 be reimbursed, comprising £30 contribution towards broadband subscription, £72.67 costs, and £6.59 VAT.

7. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 11th April 2018 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 21:20 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
LPA	Local Planning Authority
LRO	Leicestershire Record Office
NALC	National Association of Local Councils
NCHA	Nottingham Community Housing Association
NPPF	National Planning Policy Framework
PAF	Parish Amenities Fund
PC	Parish Council
TPA	Toddlers Play Area